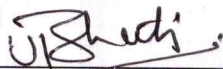
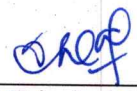


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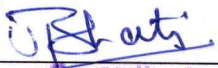

| Academic Session:-2019-20 | | Meeting No:- 01 | Date:-15.06.2019 |
|--|--|--|------------------|
| Subject :- 1 | To confirm the minutes of last meeting of IQAC held on 25.04.2019 | | |
| Resolution | Co-ordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously. | | |
| Subject :- 2 | To discuss admission policy of UG and PG classes | | |
| Resolution | First year admission committee of Arts, Commerce and Science are directed to give admission on the basis of merit as per the rules and regulation of government. The schedule of Admission are displayed on the notice board and website of college. | | |
| Subject :- 3 | Appointment of In- charge and work distribution to various committees in the college | | |
| Resolution | In charge of various committee in college are appointed and nature and expectation discuss and finalized. Secretary of Staff council Prof. Ku. M. M. Deshmukh allotted to responsibility to conduct meeting . | | |
| Subject :- 4 | Meeting with Heads of Department regarding workload, Time table etc. | | |
| Resolution | Meeting of Head of Department called on 17/July 2019 regarding workload, time table etc. Head of Faculty allotted the responsibility to conduct the meeting. | | |
| Subject :- 5 | To discuss Submission of IIQA and SSR Submission | | |
| Resolution | IQAC co-ordinator and Criteria wise appointed co-Ordinator put difficulty, suggestion and completion of work regarding IIQA and SSR. Also, the detail process of IIQA and SSR submission has discussed in meeting. | | |
| Subject :- 6 | To Discuss on the Re- submission of proposal of new P.G. and other courses in the college. | | |
| Resolution | <p>Due to Validity of NAAC accreditation previous year submitted proposal was not sanction. So, it is decided to Re submit PG proposal. Also it will be discussed in CDC. Corresponding information is communicated to Head and superintendent of office.</p> <ol style="list-style-type: none"> 1. PG in Botany 2. PG in Zoology 3. PG in Mathematics 4. PG in Physics 5. Value added courses of department 6. Career orientation programme | | |
| Subject :- 8 | Any other items or subject with the permission of Chair. | | |
| | <ol style="list-style-type: none"> 1. Dr. S.V. Kolhe suggested M.Sc. Students should appointed as Students representative in IQAC. | | |
| Resolution | <ol style="list-style-type: none"> 1. Responsibility is allotted to Head of faculty of Science and Chemistry to suggest the name of students representative on IQAC . | | |
|  IQAC Co-ordinator | |  Principal | |

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| Academic Session:-2019-20 | | Meeting No:- 02 | Date:-30.07.2019 |
|--|---|---|-------------------------|
| Subject :- 1 | Reading and finalization of minutes and resolution of last meeting 15.06.2019 | | |
| Resolution | Co-ordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously. | | |
| Subject :- 2 | To discuss the Policy making on the Slow and advance learner | | |
| Resolution | <p>HOF and Incharge of committee inform to find and arranged the classes and test for Slow and advance learner in Arts, Commerce and Science faculty.</p> <p>Dr. R. M. Jumle incharge of Merit mission put the report of progress of Meritorious students in A. Y. 2018-19 and plan 2019-20</p> <p>Remedial coaching classes enrolment and time- table displayed by the incharge of Arts, commerce and Science for slow learners.</p> | | |
| Subject :- 3 | To review of the University results | | |
| Resolution | <p>HOF has allotted responsibility to collect and analysis the result and submit to office.</p> <p>Take necessary steps for improvement.</p> | | |
| Subject :- 4 | To discuss new construction and Renovation | | |
| Resolution | It is decide Hon'ble principal will take a decision as per budget and need after discussion with Head of Faculty and Building maintenance committee. | | |
| Subject :- 5 | To discuss the Preparation and finalization of Academic Action plan and its implementation | | |
| Resolution | Co-ordinator of Academic Audit committee Dr. R. M. Jumle has presented the plan in the meeting. It was discussed and accepted with necessary suggestion and correction. For proper implementation, it was forwarded to Academic audit committee and circulated to Head of Department and in-charge of various committees. | | |
| Subject :- 6 | To discuss the Research Output | | |
| Resolution | All Non-Ph.D faculty members informed to register for research. | | |
| Subject :- 7 | Any other items or subject with the permission of Chair. | | |
| Resolution | No more subject with the permission of chair. | | |
|  IQAC Co-ordinator | |  Principal | |

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| Academic Session:-2019-20 | | Meeting No:- 03 | Date:-25.09.2019 |
|---------------------------|---|-----------------|------------------|
| Subject :- 1 | Reading and finalization minutes and resolution of last meeting. | | |
| Resolution | Co-ordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously. | | |
| Subject :- 2 | To discuss the Submission of IIQA | | |
| Resolution | It is decided that IIQA will submit to NAAC at last week of November 2019 | | |
| Subject :- 3 | Discussion regarding update of new Website | | |
| Resolution | New website should be design and update at end of Diwali vacation and responsibility is allotted to Mr. G. Andhale and also message is conveyed to Website designer. | | |
| Subject :- 4 | To Discuss Common Test examination schedule & review of the percentage of syllabus completed | | |
| Resolution | Head of Faculty Arts, Commerce and Science directed to conduct meeting regarding to syllabus completion, Unit wise test, Submission of Assignment, Project, Seminar and record of common test examination in concerned Faculty/ Stream and submit report to Hon'ble Principal. | | |
| Subject :- 5 | To review of Meeting with Heads of Department and faculty members. | | |
| Resolution | Head of Faculty has allotted the responsibility to conduct the meeting regarding Complete the syllabus as early as possible. Submit the data by department as per the requirement of IQAC for SSR submission. | | |
| Subject :- 6 | To organise Skill Up-gradation Programme for staff members | | |
| Resolution | IQAC plan to organize workshop with the help of Computer science and Physics department. | | |
| Subject :- 7 | Any other items or subject with the permission of Chair. HoF should organize the counselling and orientation programme to newly appointed teachers in college suggested by Dr. R. M. Jumle | | |
| Resolution | Head of Faculty of Science Dr. S. P. Wagh has allotted the responsibility to welcome and organize the newly appointed teachers in college. | | |
| | <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  IQAC Co-ordinator </div> <div style="text-align: center;">  Principal </div> </div> | | |

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| Academic Session:-2019-20 | | Meeting No:- 04 | Date:-13.11.2018 |
|---|--|--|-------------------------|
| Subject :- 1 | Reading and finalization minutes and resolution of last meeting. | | |
| Resolution | Co-ordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously. | | |
| Subject :- 2 | To discuss half year Academic audit of Department and Committee | | |
| Resolution | the incharge of academic audit committee Dr. R. M. Jumle put forward the academic audit of the departments and the committees. The detailed discussion will be held on the report and inform to complete 100% of the academic Action Plan submitted by the department. and committees. And it is informed by circulating the notice to staff member. | | |
| Subject :- 3 | Discussion on innovative Teaching Methods | | |
| Resolution | As per new guideline of UGC/NAAC teacher instructed to modern and innovative teaching methods used for teaching. And same report to submit to IQAC in academic audit. | | |
| Subject :- 4 | To Discuss Purchase of Books, Software, journals as per need of departments and students | | |
| Resolution | Library committee sanction the books as per the demand from department regarding latest syllabus. | | |
| Subject :- 5 | To discuss the Submission of IQA and SSR | | |
| Resolution | After taking to detail review of website, SSR work and preparation. It is decided that on and before 24 November 2019 IQA will be submitted and within as early as possible SSR should be submitted to NAAC. | | |
| Subject :- 6 | Any other items or subject with the permission of Chair. | | |
| Resolution | No items or subject with the permission of chair is discussed. | | |
|  IQAC Coordinator | |  Principal | |

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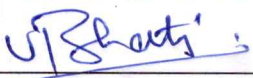



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| Academic Session:-2019-20 | | Meeting No:- 05 | Date:-24.12.2020 |
|---|--|--|------------------|
| Subject :- 1 | Reading and finalization minutes and resolution of last meeting. | | |
| Resolution | Co-ordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously. | | |
| Subject :- 2 | To discuss on Annual Cultural Programme | | |
| Resolution | the cultural committee incharge Prof. G. S. Virkar informed to organise the meeting regarding the annual cultural gathering on the occasion of the birth anniversary of founder President of Shri Shivaji Education Society Dr Panjabrao Deshmukh. | | |
| Subject :- 3 | To discuss to organize parent-teacher meet and Alumni meet | | |
| Resolution | It was decided to arrange the alumni and Parent meet on the occasion of Jayanti utsav. | | |
| Subject :- 4 | Felicitation of Teachers and Students | | |
| Resolution | Committee has formed to felicitated the outstanding performance teachers and students in academic, sport, NCC, NSS under the supervision of Hon'ble principal sir and culture committee incharge Asst.Prof. G. S. Virkar. | | |
| Subject :- 5 | To discuss Submission of SSR. | | |
| Resolution | After taking detail review it will decided to submit SSR with all necessary documentation to NAAC as early as possible before timeline allotted by NAAC. | | |
| Subject :- 6 | Any other items or subject with the permission of Chair. Regarding Society peer team to take review of SSR is suggested by Dr. R. M. Jumle | | |
| Resolution | It is decide to call Society peer team at end of December 2019. | | |
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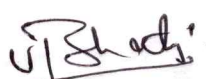
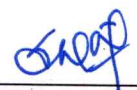


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| Academic Session:-2019-20 | | Meeting No:- 06 | Date:-04.01.2020 |
| Subject :- 1 | Reading and finalization minutes and resolution of last meeting. | | |
| Resolution | Co-ordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously. | | |
| Subject :- 2 | To discuss the Submission of SSR and Mock Peer Team visit | | |
| Resolution | After detail review of SSR and possible date of member of Mock peer team visit, it is decide firstly verify from all SSR in the supervision of expertise team of society and finalized SSR will be submitted before 15 th Jan 2020 | | |
| Subject :- 3 | To review of SSS and DVV process of NAAC | | |
| Resolution | As per guideline of NAAC, SSS starting message will convey to Students. Responsibility is allotted to Dr. S. V. Kolhe. | | |
| Subject :- 4 | To scheduled the Meeting with Heads of Department and Faculty members | | |
| Resolution | Responsibility of Meeting with Heads of Department and Faculty members is allotted to corresponding Head of Faculty. | | |
| Subject :- 5 | Any other items or subject with the permission of Chair. Appoint the assistant to Criteria In-charge for faster the work of SSR suggested by Dr. R. M. Jumle. | | |
| Resolution | It is decided to take necessary assistance of newly appointed teachers. | | |
|  IQAC Co-ordinator Co-ordinator Internal Quality Assurance Cell Shri Shivaji Arts, Commerce and Science College, Akot | |  Principal Principal Shri Shivaji Arts, Commerce & Science College, Akot Dist. Akola (Maharashtra) | |

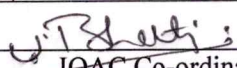
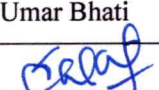


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| Academic Session:-2019-20 | | Meeting No:- 07 | Date:-15.02.2020 |
| Subject :- 1 | Reading and finalization minutes and resolution of last meeting. | | |
| Resolution | Co-ordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously. | | |
| Subject :- 2 | To discuss Prospectus and College Magazine preparation . | | |
| Resolution | Corresponding committee in- charge informed regarding work and expected date of completion. | | |
| Subject :- 3 | To review regarding DVV process of NAAC | | |
| Resolution | Message will convey to all Head, In-charge and Faculty member regarding important and responsibility during DVV process of NAAC. | | |
| Subject :- 4 | To discuss Expected Date of Peer Team visit and Preparation | | |
| Resolution | Expected date of NAAC peer team visit is discuss and Different committee/s will make for smooth conducting of NAAC. | | |
| Subject :- 7 | Any other items or subject with the permission of Chair. | | |
| Resolution | No items or subject for discussion and meeting is conclude with vote of thank by Coordinator by Umar Bhati | | |
| | | | |
|  IQAC Co-ordinator | |  Principal | |
| Internal Quality Assurance Cell Shri Shivaji Arts, Commerce and Science College, Akot | | Shri Shivaji Arts, Commerce & Science College, Akot Dist. Akola (Maharashtra) | |



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| Academic Session:-2019-20 | | Meeting No:- 08 | Date:-15.04.2020 |
|--|---|--|-------------------------|
| Subject :- 1 | Reading and finalization minutes and resolution of last meeting. | | |
| Resolution | Co-ordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously. | | |
| Subject :- 2 | To review of Lockdown situation and Academic work. | | |
| Resolution | Review is taken regarding expected date of lockdown and Academic work. It is decide connect with students through various online mode and continue teaching learning and evaluation under the guideline of government of India, Government of Maharashtra and SGBU, Amravati. | | |
| Subject :- 3 | Review of Feedback form and Suggestion regarding to curriculum, Infrastructure and service etc. | | |
| Resolution | Online method is used to collect the feedback as same as previous year. | | |
| Subject :- 4 | To take Administrative Academic audit of Department and Committee | | |
| Resolution | It is decide to collect the Academic audit of Department through online mode. And Result and documentation will be verified after lock down. | | |
| Subject :- 5 | To discuss to organized webinar, lecture in lock down period. | | |
| Resolution | Responsibility is alloted to head of department to organized online webinar, seminar and conferences. | | |
| Subject :- 6 | To submit Proposal of B. Voc Courses under NSQF | | |
| Resolution | Dr.Jumle explained in detail regarding B. Voc course to IQAC and selected department to submit B. Voc proposal under NSQF within stipulated time. | | |
| Subject :- 7 | To discuss awareness and precaution of COVID-19 among students | | |
| Resolution | Through Whatsapp group, online mode of teaching, Through mentor mentee , aware to all students regarding COVID-19. | | |
| Subject :- 8 | Regarding NAAC peer team Visit. | | |
| Resolution | Dr. R. M. Jumle and Mr. U.T. Bhati allotted responsibility to communicate NAAC in lockdown period till lockdown situation. Meeting is concluded with vote of thank by Coordinator Umar Bhati | | |
|  IQAC Co-ordinator | |  Principal | |

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